

Management of Social Distancing at Kenton Victory Hall

A Risk Based approach

Following the end of lockdown community groups need to know whether or not they can once again use the Hall to hold their usual – or a version of their usual – activities and, if so, what conditions may be appropriate so as to reduce the risk of spreading infection and address fear.

- Can attendance at your activity be limited to the capacity figures the hall sets to comply with social distancing? At present, we have set this to 40 people in the main hall.
- What arrangements would be made if more people attend than the room has capacity for?
- If applicable, how will people be seated? Will people be seated in small groups, or side to side to limit spread?
- Will a register of attendance be kept to aid tracing in the event of an outbreak? If so, this should be taken by a "clerk" rather than sharing a pen and paper.
- What is the likely age of those attending? If 70 or over, can arrangements be made to ensure social distancing **throughout** their use of the premises, including when using toilets?
- Are you willing to clean regularly used surfaces before the event, while it takes place and before leaving? Who will be the named responsible individual?
- Will very young children be attending, who would find social distancing difficult, or babies who would remain in buggies or with their parents?
- Will other organisations be using the premises at the same time? If so, what arrangements will be made to avoid contact between the different groups e.g. staggered start/finish times?
- Guidance is likely to be issued by other organisations e.g. for indoor exercise. But as an example, how will you ensure social distancing while playing your activity? e.g. Singles v doubles matches. Grouping at the head in a bowls match. Dance routines.
- Does distancing have to be increased due to increased physical effort and droplet spread?
- Can equipment be limited to personal use? If equipment is shared, is it easily cleaned before, during and after use?
- If catering is involved, will table service at well placed tables be better than queuing for food or drinks at a hatch? Will social distancing be possible in the kitchen or bar or should it be done by an existing family unit or bubble?

This is not an exhaustive list but should hopefully help you in doing the risk assessment for your group activity.